

MEETING HELD JANUARY 5, 2015

A meeting of the Board of Trustees of the Village of Port Chester, New York, was held on Monday, January 5, 2015, in the Court Room of the Police Headquarters Building, 350 North Main Street, Port Chester, New York, with Mayor Neil Pagano presiding.

Present in addition to Mayor Pagano, were Trustees Gregory Adams, Daniel Brakewood, Saverio Terenzi, Luis Marino, and Gene Ceccarelli.

It should be noted that Trustee Joseph Kenner was absent.

It should be noted that Trustee Terenzi arrived at 6:12 p.m.

Also present were: Village Clerk, Janusz R. Richards; Village Manager, Christopher Steers; Village Attorney, Anthony Cerreto; Village Treasurer, Leonie Douglas; Chief of Police, Richard Conway; Christopher Ameigh Administrative Aide to the Village Manager (arrived at 7:00 p.m.) Heather Krakowski, Recreation Supervisor; Edward Quinn, Village Fire Chief - Chief Engineer; Michael De Vittorio, 1st Assistant Fire Chief; and Enrico Castarella, 2nd Assistant Fire Chief.

On motion of TRUSTEE ADAMS, seconded by TRUSTEE CECCARELLI the meeting was declared opened at 6:05 p.m.

ROLL CALL

AYES: Trustees Adams, Brakewood, Marino, Ceccarelli and Mayor Pagano

NOES: None.

ABSENT: Trustees Terenzi and Kenner.

DATE: January 5, 2014

MOTION FOR EXECUTIVE SESSION

Mayor Pagano asked for a motion to go in to an Executive Session to Discussion regarding:

Interview candidate for Planning Commission - Ciro Cuono.

Discussion with regard to prospective promotion to particular person to the rank of Lieutenant in the Police Department.

Village Manager Evaluation.

There being no objections, on motion of TRUSTEE BRAKEWOOD, seconded by TRUSTEE MARINO, the Board of Trustees adjourn to an executive session at 6:06 P.M.

ROLL CALL

AYES: Trustees Adams, Brakewood, Marino, Ceccarelli and Mayor Pagano

NOES: None.

ABSENT: Trustees Terenzi and Kenner.

DATE: January 5, 2014

Also present for Executive Session item 1 and 2 were: Village Clerk, Janusz R. Richards; Village Manager, Christopher Steers; Village Attorney, Anthony Cerreto; Village Treasurer, Leonie Douglas and Chief of Police, Richard Conway.

For Executive Session item 3 only Village Manager, Christopher Steers was present.

No action was taken in executive session.

At 6:53 p.m., a motion to come out of executive session was made by TRUSTEE CECCARELLI, seconded by TRUSTEE ADAMS, the Board of Trustees closed the executive session.

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pagano

NOES: None.

ABSENT: Trustee Kenner.

DATE: January 5, 2014

INTRODUCTION OF NEW FIRE CHIEFS

Mayor Pagano introduced the new Fire Chiefs: Edward Quinn, Chief Engineer, Michael De Vittorio First Assistant Engineer and Enrico Castarella Second Assistant Engineer.

Chief Ed Quinn, after introducing the 1st Assistant and 2nd Assistant Engineers, commented the fire department is ready, willing and able to take on any type of job that comes down the pike. We are thankful for the support of the Board. In the Village there is a good working relationship between the Fire Department, Police Department and Code Enforcement.

Mayor Pagano thanked Past Chief McMinn for all the good work he has done. He congratulated the new chiefs.

DISCUSSIONS (was taken out of order)

Payroll Proposal Discussion

Village Manager Steers commented on discussions over the past few months. We had direction from the Board to seek out looking at Payroll companies. We interviewed four different companies: KVS/Springbrook, ADP, PayChecks, and EDI to see what they had to offer, how their system coordinated with us and various items they could do for us on an outsource basis. This would streamline the payroll process, save some time and energy in-house and give us real time accounting of time and leave, etc. We also took a look at the biometric payroll systems that were recommended. Individual systems are outsourced so these companies would have a second vendor. Staff recommendation is to utilize our existing relationship with KVS/Springbrook, as they have the same kind of software. It requires some updates. They have the same kind of versatility as all of the other submittals.

Village Treasurer Douglas commented that when you compare the services and yearly maintenance costs it seems more reasonable to stay with what we have. Time and attendance will be taken at department level. Where the system will be updated in the payroll department we will input that information. With the update, in DPW Rocky can now go on-line and put in the time worked or we could use a time clock. It will be constantly updated by department so Payroll will just have to deal with input to the system.

Trustee Terenzi commented that if someone swatches his time in and time out it takes all the work by the department head and guesswork out of it.

Mr. Frank Garguiolo, Senior Business Development Manager of KVS/Springbrook, gave an overview of the company. He said they are dedicated to local government. He proposed a full client services solution. They will convert an entire check history so personnel can track everything in one place. We do a daily backup. The Boards can receive reports remotely. This proposal is for payroll, human resources and on-line system which include self-service and applicant tracking. The Village currently uses KVS financial systems so they tie together. Leonie commented this is an upgrade. We haven't upgraded the payroll system for 10-12 years. Employees will be able to go on-line to download pay stubs and W2's. They also can do W4 forecasting. The employees can do time-off requests and an e-mail will go to their department head. The payroll information is automatically linked to Human Resources. The full payroll history will be included.

Ms. Douglas commented that each time-clock would cost \$157 per month.

Trustee Brakewood commented that our pilot could be talking to the seven other communities who are currently using the KVS biometric system. We will have an answer by the next Board meeting. Leonie will get back to the Board on the biometric system.

Capital Project Financing Discussion:

Village Treasurer Leonie Douglas commented that the Board approved for this year's Capital Project about \$4,009,400. We have some outstanding notes from the prior year. We need to go to market get the new money to know how we are going to handle the old money. We made a recommendation based on conversation with Ms. Ferguson of Capital Markets Advisers, LLC that the General Fund outstanding balance is \$3,495,650; we are suggesting for it to be Long Term. Then for our outstanding notes for the Sewer Fund borrowing of \$3,675,000 we are recommending for it to be Short Term notes. We have some scenarios to go through for the Board.

Ms. Ferguson commented the outstanding on the General Fund. Scenario I is bonding both the General Fund and Sewer Fund this year. Trustee Terenzi said when we set up the Sewer Fund we were going to ban everything for five years. His recommendation is to stick with the original program. Ms. Douglas commented the outstanding and the general debt for the General Fund will go long term and the Sewer will go short term. The short term is under 1%. The long term is about 2.3% in the current market. Ms. Ferguson commented it should not go above 3%.

Mayor Pagano asked for the recommendation for the resolution. Ms. Douglas replied that the Sewer Fund will remain short term and the General Fund will be long term.

Village Manager Steers commented the purpose of reviewing this is to clarify any questions that may come up.

Early Holiday Dismissal:

Mayor Pagano asked Village Manager Steers to put together an Early Dismissal Policy for holidays. He should make a recommendation to the Board.

PUBLIC COMMENTS

Mayor Pagano asked if there was anyone from the audience who would like to make any public comments.

Comments were made by:

Ms. Goldie Solomon commented wished the Board a healthy, happy new year. She thanked those who attended the Christmas concerts in the Port Chester Schools. The Sewer Rent should be added to the water bill, not separate. Our taxes are too high. Only those with children in school should be paying school tax.

Mr. Ceruzzi commented that in the past people used time clocks. This year we will have school issues. Do the Board and School Board talk things out? Mayor Pagano replied that they do meet and update each other. Mr. Ceruzzi commented on the Dog Park and it seems to be taking too much time to work out.

Bart Didden commented on what's happened during the last year. He commented on the large number of arrests made by our uniformed police. We should respect all our uniformed officials. We have a lot of rights and responsibilities. We should defend our officers. He suggested that we rally for some good and positive changes. He thanked all of the Port Chester uniformed services for the work they've done last year and for what they are going to do in the future.

Jim Black asked if the Dog Park was on tonight's agenda. Mayor Pagano said it is an add-on. Mr. Black commented on projects done in the past that have not gone according to plan. He was hoping on the Dog Park project that we could try it the way it was set up. If it doesn't work we fix it. If the fencing doesn't work we move it.

Heather Paul commented on the MTA. We have tried to improve the station. We are a third world railroad station. If you are disabled you cannot manage to get down the stairs. She commented on the Copacabana ad in a Westchester magazine advertising a bikini contest.

Ms. Dina Goren read the following statement:

As part of our ongoing discussions with the Village, the Port Chester Dog Park Group met at Abendroth Park on Saturday, January 3rd, with the Mayor, Trustee Ceccarelli, Trustee Marino, Trustee Adams, and Mr. Steers as well as other Village employees and members of the Parks Commission. The purpose of this meeting was to discuss proposed modifications the Village Staff is recommending be made to our site plan which was submitted by the Port Chester Dog Park Group last summer.

There are 5 major items the Village Staff wants changed to the current site plan. The Port Chester Dog Park Group responded to these changes in a letter dated November 25th, but would like to reiterate our responses to these points tonight:

Change #1:

Move entrance path to dog park from left park entrance gate to behind the Pavilion. We conceptually agreed to this as part of our compromise.

Change #2:

Create a LONG fenced-in pathway for people to walk their dogs ON-LEASH to get to the entrance to the Dog Park. We conceptually agreed to this as part of our compromise.

Change #3:

Add a potential Berm in front of the fencing along the on-leash pathway that is 4' x 1' in dimensions. We conceptually agreed to this as part of our compromise.

Change #4:

Add Shrubbery in front of the Berm along the on-leash pathway and extending around Dog Park. We conceptually agreed to this as part of our compromise. A Shrubbery buffer at parts of the fence was always part of our plan.

Change #5:

Have the on-leash walkway fence line be 60 feet from the Playground and the off-leash dog park start at 75 feet from the Playground. *[PCDPG offered a counter compromise in our Nov. 25th letter of having the leashed pathway start at 35 feet from the playground with the off-leash dog park starting at a 50 foot distance]*

On this point we would like to state that there is not a consistent 60-foot buffer available all along the proposed fenced-in pathway and the playground, so it is only the open field space (the area so valuable to the dog park) that is being subjected to this distance restriction in the proposed plan, not the full pathway.

While we have agreed to the above compromises we do want to point out that there are contradictions within these proposed changes and that they appear to have been made rather randomly with little thought to park design. As part of the review process, our group reached out for a 2nd professional opinion with a local landscape architect to review the proposed changes. At just a quick glance he raised concerns, such as the berm (as proposed) creating drainage issues in the playground area and the dog park. Or children being able to climb on the berm making the fencing less effective. He also asked whether fencing material might not help alleviate some of the safety concerns.

While we are certainly concerned about children's safety, there were so many other discussion points raised by Village representatives at Saturday's meeting making it clear that the other motivating factors are also driving the proposed changes. Here are some of the factors that were brought up at the meeting:

- There are future (unspecified) programming considerations
- Expansion of Pavilion rentals making the 60' buffer zone targeted for use as an informal play area.
- Starwood's project was mentioned as a potential source for more playground and park use.
- Disagreement that this location should be used for a dog park in general.

What was formerly an amicable relationship between PCDPG and the Village has surprisingly become contentious. We no longer feel that we are working together but are butting up against an intractable body that has no intention of addressing our needs and concerns. Had we known that this was going to be the case after working so hard to raise this money, we would never have started fundraising.

However, to move this project along, the group met, voted and agreed to what we now view as our 3rd compromise on the topic of fencing line distance from the playground. Although this was

not a unanimous vote, the group will agree to 45 feet from the fence line of the on-leash pathway to the playground resulting in a distance of 60 feet from the actual off-leash dog park to the playground.

As disappointing, frustrating and sad as this process has been, we still encourage people to get involved in community projects such as this one. What this experience has taught us is the community needs to bring more focus on the things that matter to us in order to improve our day-to-day lives. The only way to make this happen is to get involved.

Thank you.”

Ms. Bea Conetta commented that she asked Trustee Terenzi to remove her name from his vocabulary. She commented she is against the municipal center. She mentioned that the chief and twelve of our Village Policemen attended the funerals of the Officers Ramos and Liu in New York.

Mr. Richard Abel commented on the Village Election. The County has the offices of the Village listed at 10 Pearl Street. On the Dog Park issue there was a meeting of the Village Board and the Dog Park group. Mayor Pagano said this was set to clarify an issue.

Motion to Add-On a Discussion

Mayor Pagano asked for a motion to add-on a discussion on Dog Park.

On motion of TRUSTEE BRAKEWOOD, seconded by TRUSTEE ADAMS, the motion received a unanimous vote of those present.

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pagano

NOES: None.

ABSENT: Trustee Kenner.

DATE: January 5, 2014

There was a meeting of the members of the Dog Park Group and this Board last weekend. Mayor Pagano made a promise to Dina, Linda and others to move this forward with no more time wasted. He is looking for substance where this Board can get an up or down vote on a plan. Dina suggested there were a number of compromised items. Mayor Pagano commented what is out there right now is a plan from the Village Manager. The plan that the Village staff is proposing should be put in the form of a resolution with the distances (referenced by the dog park group and what your plan says) and layout with lines on that plan. The resolution should be then put before the Board at the next meeting. Trustee Terenzi commented that the bullet points should include the PetSmart grant and any restrictions. Attorney Cerreto commented we will be talking to PetSmart before the next meeting. Attorney Cerreto commented the resolution should include the distances that Dina is proposing as a compromise. Mayor Pagano commented we are in agreement with everything but the distance. Trustee Brakewood commented he is concerned that it will be aesthetically pleasing. Village Manager Steers commented that once the resolution is passed, it will be professionally designed. Mayor Pagano commented that we also involve the Park Commission to the extent that their input is required. Trustee Ciccarelli would like to make clear the distance from the playground and pavilion is safe.

RESOLUTIONS

RESOLUTION #1

HOLIDAY PARTY 2014

On motion of TRUSTEE ADAMS, seconded by TRUSTEE MARINO, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, on the initiative of the Village Manager, on December 12, 2014 the Village of Port Chester sponsored a Holiday Party for all Village officers, employees and members of the boards and commissions in appreciation of their hard work and dedication; and

WHEREAS, the expense of this event was completely funded by donations for this specific purpose made by a film company who did a shoot at Village Hall, members of the Port Chester Police Association, CSEA Local 1000, members of the Board of Trustees and management personnel; and

WHEREAS, such events instill a strong sense of morale and camaraderie and a good time was had by all. Now, therefore be it

RESOLVED, that the Board of Trustees duly accepts the generous contributions of \$4,730 to the Village of Port Chester for the 2014 Holiday Party, and authorizes the Village Treasurer to account for same in the Trust and Agency Fund and disburse as required.

Approved as to Form:

Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pagano

NOES: None.

ABSENT: Trustee Kenner.

DATE: January 5, 2015.

RESOLUTION #2

AUTHORIZATION TO EXECUTE A RENEWAL AGREEMENT WITH WESTCHESTER COUNTY TO PARTICIPATE IN ITS' EMPLOYEE ASSISTANCE PROGRAM

On motion of TRUSTEE ADAMS, seconded by TRUSTEE MARINO, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, Westchester County administers an Employee Assistance Program (EAP) for participating municipalities in the County; and

WHEREAS, such program offers municipal employees an opportunity to seek assistance with alcohol or substance abuse, family or social issues followed by a referral to appropriate community resources within the municipal insurance plan; and

WHEREAS, the Village of Port Chester has been a long-standing participant in the EAP which is utilized in the implementation of the Village's Drug-Free Workplace Policy; and

WHEREAS, the County has proffered a new renewal agreement for this service covering the period January 1, 2015 to December 31, 2019, at no change in rate, e.g. \$45 per employee. Now, therefore, be it

RESOLVED, that the Village Manager be and is authorized to enter into a Inter-Municipal Agreement with the County of Westchester for Employee Assistance Program services for the period of January 1, 2015 through December 31, 2019, at a fee of \$45 per employee; and be it also

RESOLVED, that the Board of Trustees hereby authorizes the Village Treasurer to charge the Employee Assistance Program Benefit line 1.9060.813 in the General Fund for the each respective yearly cost.

APPROVED AS TO FORM:

Village Attorney, Anthony Cerreto

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pagano

NOES: None.

ABSENT: Trustee Kenner.

DATE: January 5, 2015.

RESOLUTION #3

**PROVIDING FOR THE VILLAGE ELECTION
TO BE CONDUCTED BY THE VILLAGE CLERK**

On motion of TRUSTEE ADAMS, seconded by TRUSTEE MARINO, the following resolution is adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, pursuant to New York State Election Law, Section 15-104(c), villages may adopt a resolution, subject to permissive referendum, providing that the village election be conducted by the county board of elections; and

WHEREAS, by resolution adopted on June 16, 2014, the Board of Trustees transferred the Village Election to the Westchester County Board of Elections; and

WHEREAS, the next Village Election will be in March 2015 solely for the office of Mayor; and.

WHEREAS, the County Board of Elections rejected the Village’s request prompting suit by the Village; and

WHEREAS, special counsel has reviewed the County’s legal papers; and

WHEREAS, upon the advice of counsel, the Board of Trustees does not desire to further litigate the matter; and

WHEREAS, the Village Clerk has assured the Board that he is taking all necessary and appropriate steps to conduct the 2015 Village Election as in the usual course. Now, therefore, be it

RESOLVED, that the resolution adopted on June 16, 2014 transferring the conduct of Village Election to the County of Westchester Board of Elections is hereby rescinded

APPROVED AS TO FORM:

Village Attorney, Anthony Cerreto

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pagano

NOES: None.

ABSENT: Trustee Kenner.

DATE: January 5, 2015.

RESOLUTION #4

APPOINTMENT TO THE BOARD OF ETHICS

On motion of TRUSTEE MARINO, seconded by TRUSTEE CECCARELLI, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that Bryan Diaz residing in Port Chester, New York, be and is hereby appointed as member of the Port Chester Board of Ethics, effective immediately, to serve at the pleasure of the Board of Trustees.

APPROVED AS TO FORM:

Village Attorney, Anthony Cerreto

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pagano

NOES: None.

ABSENT: Trustee Kenner.

DATE: January 5, 2015.

RESOLUTION #5

ACCEPTANCE OF COURT AUDIT FOR FY 2013-14 (Postponed to 1/20/2015)

On motion of TRUSTEE CECCARELLI, seconded by TRUSTEE TERENCE, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective governing boards; and

WHEREAS, the State of New York Chief Administrative Judge has requested a copy of the Village of Port Chester's most recent examination and audit of the Port Chester Justice Court's records and a copy of the Board of Trustees' resolution acknowledging that the required examination and audit was conducted, together with a copy of the audit; and

WHEREAS, the Village has retained Drescher Malecki LLP, Buffalo, New York, as independent auditors; and

WHEREAS, the Board of Trustees was presented with the Village's audit for the Fiscal Year 2013-14, including the Justice Court, and that same has been reviewed and is in order. Now, therefore, be it

RESOLVED, that the Village Board of Trustees acknowledges that the required audit was conducted of the Port Chester Justice Court for the fiscal year ending May 31, 2014 and hereby accepts said audit; and be it further

RESOLVED, that a certified copy of this resolution together with a copy of the audit for the aforesaid year be provided to the New York State Office of Court Administration pursuant to Section 2019-a of the Uniform Justice Court Act.

On motion of TRUSTEE TERENCE, seconded by TRUSTEE MARINO to **postpone** the vote on Resolution Number 5 to the January 20, 2015 meeting.

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pagano

NOES: None.

ABSENT: Trustee Kenner.

DATE: January 5, 2015

RESOLUTION #6

AMENDMENT TO AGREEMENT WITH COUNTY OF WESTCHESTER WITH REGARD TO AWARD FOR ADDITIONAL FUNDING FOR SENIOR NUTRITION PROGRAM TITLE III-C

On motion of BRAKEWOOD, seconded by TRUSTEE MARINO, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, by letter dated September 24, 2014, the County of Westchester has advised the Village of Port Chester that it has been awarded an additional \$5,000 because of “over-performance” under the Title IIIC meal program for 2014; and

WHEREAS, such additional funding may be used to reimburse the Village for qualified expenses such as equipment and supplies, equipment maintenance and repair, purchase towards a vehicle used for the nutrition program and salary for nutrition program staff and other program support staff; and

WHEREAS, the Director of the Nutrition Program has provided the Board with an itemization of the expenses for which reimbursement will be sought under this award, now, therefore, be it

RESOLVED, that the Village Manager be and is hereby authorized to enter into an agreement with the County of Westchester for the Older Americans Act and New York State Community Services for the Elderly Act, for Title III-C, so as to accept an additional \$5,000 in reimbursement to cover the programs provided by the Village of Port Chester for the period of January 1, 2014 through December 31, 2014.

Approved as to Form:

Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pagano

NOES: None.

ABSENT: Trustee Kenner.

DATE: January 5, 2015.

REPORT OF THE VILLAGE CLERK

Village Clerk updated the Board on the upcoming Village Election with the following report.

“Candidate Package

I mailed a candidate election package to the two Chairmen which included:

Party Caucus Attendance

Certificate of Acceptance, Authorization and Nomination, Candidate Form - CF-02, CF-03 and CF-16 Board of Elections Disclosure Statement and Poll Watcher Certificate 2015

If anyone else would like to obtain a package please stop in at the Clerk’s Office or call us at 914-939-5202.

Voting Machines

I have been in contact with Ms. Bonnie Garone Chief Clerk / Nassau County Board of Elections regarding rental of the Voting Lever Machines for 2015 and 2016 Village Election. (I was notified today that a new Chief Clerk has been appointed and I expect to speak with her shortly.)

On December 30, 2014 the Agreement was e-mailed to Ms. Garone and I expect the agreement to be signed shortly. (2013 agreement was received around January 15, 2013)

In an E- Mail this afternoon I learned that “The contract is in process.”

As a backup I contacted the commissioners of Westchester County Board of Election requesting the use of Westchester County's Voting Lever Machines and received a letter giving me approval to use 20 Voting Lever Machines.

Voting Machine Mechanics

We were able to hire two election lever machine technicians one Democrat and one Republican. These gentleman worked on our 2013 election.

Movers

We have arranged for a moving company to help us move the voting machines to each district prior to and after Election Day.

We also arranged for the movers to move the Voting machines from Westchester County to our gym if needed.

Inspectors

We have sent out 215 letters to former inspectors regarding their availability to work as poll workers on Election Day, Wednesday, March 18, 2015.

As of today we have received a response from 75 inspectors of which 23 are bilingual.

Inspector Training

It is my goal to setup an inspector training class at the end of January.

Polling Places

I just want to remind voters that Village Election Polling locations will be the same as the November 2014 election.

Web Site

I am currently working on updating the Village Election website.

Ballot

The Ballot and the sample ballot will be finalized after February 13, 2015 when written specifications of objections to independent nominating petitions are received due in the Village Clerk's office.

Important Dates

Previously provided to the BOT

Tuesday	January 6, 2015 to January 13, 2015	First day political parties may publish notice of a party caucus in a newspaper (this date depends upon the date of the caucus).
Monday	January 12, 2015 to January 20, 2015	Last day to post and file notice of the party caucus in the office of the Village Clerk and County Board of Elections (this date depends upon the scheduled date of the caucus).
Tuesday	January 20, 2015	Earliest date for holding a party caucus.
Tuesday	January 27, 2015	Last date for holding a party caucus.
Thursday	January 29, 2015	Last day to file a certificate of party nomination.
Tuesday	February 3, 2015	First day to file an independent nominating petition.
Tuesday	February 10, 2015	Last day to file independent nominating petitions for an office to be filled at the general Village election.
Friday	March 6, 2015	Last day individuals may register with the County Board of Elections to be eligible to vote in the Village election.

Training

In preparation for the 2015 election, I attended NYCOM's 2014 Fall Training School on Conducting Village Elections."

REPORT OF THE VILLAGE ATTORNEY

Village Attorney Cerreto, presented the Board with a White Paper titled Distressed and Vacant Properties: Changing the Paradigm from a Tactical Threat to a Strategic Opportunity to Promote Economic Development and a Greater Quality of Life in the Village of Port Chester for consideration.

Mayor Pagano asked Attorney Cerreto to comment on the letter regarding Metro North. Village Attorney Cerreto commented on the requirement of MTA to put in an elevator at the Port Chester Train Station. Village Manager Steers said that MTA has been given the money to put in this elevator; they just did not use it right.

CORRESPONDENCES

From Poningo Properties LLC regarding Sewer Rent Appeal for 46 Poningo Street

The Board referred the correspondence to staff without objection.

From New Broad St LLC regarding Sewer Rent Appeal for 33 New Broad Street

The Board referred the correspondence to staff without objection.

From Laura Sandarciero regarding Sewer Rent Appeal for 9 Castle Landing.

The Board referred the correspondence to staff without objection.

From Mathew John, Jr. on his resignation from Board of Ethics.

The Board acknowledged the correspondence.

From Dwayne R. Edwards regarding his interest in joining the Port Chester Board of Ethics.

The Board referred the correspondence to the Village Clerk ask that he schedule Mr. Dwayne R. Edwards for an interview at the January 20, 2015 Board meeting.

PUBLIC COMMENTS AND BOARD COMMENTS

Mayor Pagano asked if there was anyone from the audience who would like to make any public comments.

Comments were made by:

Public

No public comments were made.

Board

Trustee Adams requested the schedule of meetings for January. The Board of Trustees regular meeting is scheduled for January 20th. There are hearing dates set for January 7th, 12th and 22nd. On January 27th the Board has a joint meeting with the IDA in the Conference Room. He thanked Village Clerk Richards on the Election preparation and he thanked Trustee Ciccarelli and the legal staff for work on the MTA issue.

Mayor Pagano commented that Trustee Kenner and Village Clerk Richards will be absent on January 12th.

Trustee Brakewood commented he would like an update on the Board's investment in digitizing all the Building Department records so they could be viewed on-line. We haven't heard anything on that in a while. He commented on the Neighborhood Revitalization. A special workshop should be set up for early February to select vendors.

Trustee Terenzi is happy with the financial progress made in the last few years. He is anxious to wrap up the bulkhead issue. He questioned who is responsible for the bulkhead. The other items are the Starwood proposal and the municipal center.

Trustee Marino commented on the fire department parking spaces at headquarters. Village Manager Steers commented we have to finalize the design on this and that will be done this week. Trustee Marino asked when we will receive a report on the municipal center. He asked the Mayor for an executive session to discuss firefighters, and requested the whole Board be present.

Trustee Ceccarelli commented on HUD and Mt. Kisco doing something for those who were not included in the Fair Housing Settlement. Attorney Cerreto said this is as much a legal issue as a municipal one. He asked whether we still have parking meters. Chris Ameigh commented there are still some meters on Abendroth, North Pearl and Adee Street. The others in isolated areas will remain. He mentioned the good work done by the Police Departments. A cop on the street has a minimal amount of time to make a decision. The officers in Port Chester did a fine job on capture in an armed robbery on King Street. He congratulated the four new officers who graduated from the academy on December 19th.

Mayor Pagano commented on parking meters. He would like a status on the parking for the Life Savers residents on Highland Street from 6 to 9 P.M. He received a call from a property owner on Midland Avenue questioning the effectiveness of the parking meters there. Are the meters paying for themselves?

Mayor Pagano read a statement that it was not an easy decision, but one he discussed with his family, that he will not be running for reelection as Mayor in the next election.

At 9:26 p.m., on motion of TRUSTEE CECCARELLI, seconded by TRUSTEE TERENCE, the meeting was closed.

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pagano

NOES: None.

ABSENT: Trustee Kenner.

DATE: January 5, 2015

Respectfully submitted,

Janusz R. Richards
Village Clerk